

2023
2024

Dudley
Metropolitan Borough Council

Adult learning courses
in the Dudley borough

learn



learn a new skill • get into work • gain a qualification • meet new people

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Disclaimer

Dudley Adult and Community Learning (ACL) is committed to delivering the courses as described in our brochure, on our social media pages and on our website.

Every effort is taken to provide the programmes and services described; however, Dudley ACL cannot always guarantee the provision of any course or service.

We may need to vary the content or methods of delivery to merge or combine courses, or in some circumstances close them if such action is necessary. Should we need to discontinue any of our programmes we will always try to provide a suitable alternative.

Welcome to Adult and Community Learning (ACL)



Welcome to the latest adult learning prospectus which I hope you will find useful. There are many opportunities in Dudley for adults and families who want to invest in learning and education to make a better future.

Here in Dudley, we are forging ahead with new and innovative ways to improve living and working in our borough. We are a diverse borough where our residents have high aspirations and support its regeneration.

The Dudley Adult and Community Learning Service continues to support communities to develop and learn new skills and this year we have new courses and more opportunities for you to make a difference to your lives. You may gain skills for work, get a qualification, or learn with us to improve your health and wellbeing.

Visit one of our local friendly learning centres and sign up today for a better future.

Helen Martin

Director of Regeneration and Enterprise

Chair of Governors

Contact details

Dudley Adult and Community Learning

Priory Hall Training Centre, Priory Road, Dudley DY1 4EU

Tel: 01384 818143 Text: 07799 070974

Email: acl@dudley.gov.uk Website: www.dudley.gov.uk/adultlearning

Social Media pages:



@Dudley ACL



@dudley_acl



@DudleyAdultCommunityLearning



@Dudley Adult and Community Learning



@dudley.acl



@Dudley ACL

Learner Services



Planning your learning

Choosing the right course for you will help you achieve your goals.

We will work with you to help you plan a personal programme of learning which will meet your individual needs, aims and aspirations.

This will enable you to:

- recognise your starting point
- undertake an initial assessment (if applicable to your course)
- help you understand where you can progress to for further learning or employment.

Information, Advice and Guidance (IAG)

To help with your planning we can offer you an Information, Advice and Guidance interview with a qualified advisor at any of our learning centres.

Dudley Adult and Community Learning has a Matrix award for the quality of this service. This means that:

- we offer a safe and welcoming environment to discuss your learning needs
- we ensure that all the information we provide is impartial and confidential
- we have qualified staff to help you make the right choices.

This is a free service. To book an IAG session at your preferred learning centre contact us on **01384 818143**.



Additional support

We can offer you additional support to help you succeed in your learning. This includes:

- help for learners with a disability
- specialised equipment such as ICT software and adjustable desks
- information and resources supplied in alternative formats on the courses
- reduced fees for adults who meet eligible criteria such as those on a low income or who are unemployed.

Talk to us if you think that you may need some extra help with your learning.



How to find a course and enrol

Have a look through our brochure, visit our website or speak to one of our staff to help you choose the right learning programme for you and to secure a place on the course.

To book a place please call **01384 818143**, call into one of our learning centres, or book online to register an interest at: **www.dudley.gov.uk/adultlearning**

For some courses, such as English, maths and ESOL, you may need to do an initial assessment to check which level you are working at before you enrol.

How to pay

Payment is by cash or debit card at the venue where your course is held.

Fees and concessions

Most courses in the brochure include the fees payable. Where it says 'ring for details' these courses may offer concessions and reduced fees.

English and maths courses are free if you do not already have a GCSE grade C or above in these subjects. Family Learning courses are also free. ICT courses for complete beginners through to Level 1 qualifications are also free if you have not previously achieved an ICT qualification at that level or above.

Many of our learners are eligible for a free or discounted course. Concessions may be available for people who receive certain means-tested benefits, including:

- Job Seekers Allowance (JSA)
- Employment Support Allowance Work Related Activity Group (ESA / WRAG)
- Income Support
- Pension Credit
- Housing Benefit
- Working Tax Credit

To receive a concession, you must provide proof of entitlement and bring proof of identity at enrolment. This includes any of the following:

- National Insurance Number
- proof of identity (with current address)
- proof of benefit (if applicable)
- up-to-date proof of UK residency.

You will need to pay a full fee if you are not eligible for a concession and will also have to pay any exam or assessment fees.

Note Annual income is under the threshold of £30,000 for West Midlands Combined Authority funded learners or £20,319 for ESFA funded learners who can produce evidence to that effect.



Different ways of learning with Dudley ACL

We offer different ways of learning to meet the needs and lifestyles of our residents, which includes offering courses in our centres, community venues and online.

When you enquire about joining one of our courses we will confirm how that course will be delivered. Please let us know if you have any issues that may prevent you from learning in the classroom or online.

On-site classroom - These courses take place in our Neighbourhood Learning Centres or other local community venues. If you are enrolled on one of these courses you will have every lesson in a classroom. You will be required to attend these classes on the same day and time every week for the duration of the course.

Virtual classroom - These courses are online. The classes happen at a set time and day each week for the duration of the course. You will need IT equipment and access to the internet to join a virtual classroom.

Online classes - These courses are online. You can do these at home at any time that is convenient for you. You will have to complete your course within a set period of time that we will confirm with you when you enquire about the course.

Venues

We have three Neighbourhood Learning Centres in the borough

BHNLC - Brierley Hill Neighbourhood Learning Centre (NLC)

Hill Street, Brierley Hill DY5 2UE

CPNLC- Castle and Priory Neighbourhood Learning Centre (NLC)

Limes Road, Dudley DY1 4AQ

DWNLC - Dudley Wood Neighbourhood Learning Centre (NLC)

Off Pavilion Gardens, Dudley Wood Road, Dudley Wood DY2 0DB

These centres are fully accessible and welcome you to 'just call in'. There is car parking at all centres.

Courses are also held at the following venues.

DC - Dormston Centre

Mill Bank, Sedgley DY3 1SN

L4L - Learning4Life

The Wordsley School, Brierley Hill Road, Stourbridge DY8 5SP



What we do with your personal information

We are committed to protecting your privacy when you use our services. We only collect information from learners where there is a mandated requirement or we have identified a business need.

Your information will be shared with external funders such as the Education and Skills Funding Agency and West Midlands Combined Authority. Information will also be shared with examination boards in relation to exams for which you have specifically entered.

We may share your information with other council departments where necessary to follow up a service request, complaint, or to take other action requested by, or agreed with you to support the development or improvement of Dudley Council services and activities.

The Adult and Community Learning team full privacy notice can be requested from any member of staff. Dudley Council's privacy notice can be viewed on the council website at: **www.dudley.gov.uk/privacy-disclaimer-statement**

Safeguarding

Dudley Adult and Community Learning has a legal responsibility to safeguard the welfare of all our learners, volunteers, staff and visitors. We provide a safe learning environment that protects individual rights and keeps learners free from harm, abuse and neglect.

We seek to safeguard learners by:

- valuing learners and listening to them
- adopting safeguarding guidelines and procedures
- enabling learners to enjoy a safe learning environment
- recruiting staff safely
- have inclusive learning provision.

If you are a learner and have any concerns you can contact a Safeguarding Officer confidentially on 01384 818070 or email: ACLsafeguarding@dudley.gov.uk

For more information about how to stay safe in your community visit the Dudley Safeguarding website at: **www.dudleysafeguarding.org.uk**

OPEN DAYS

Our three Neighbourhood Learning Centres (NLC) welcome you to attend one of our open days...

...where you can visit the centre, meet the team, have a go at one of the learning activities and sign up to secure a place on a course.

Come along and talk to one of our qualified advisors about opportunities we can support you with for learning, gaining a qualification or getting a job.

Castle and Priory NLC Limes Road, Dudley DY1 4AQ

• Wednesday 9 August 10am - 3pm • Friday 8 September 10am - 3pm

Brierley Hill NLC Hill Street, Brierley Hill DY5 2UE

• Thursday 10 August 10am-4pm

Dudley Wood NLC Dudley Wood Road (off Pavilion Gardens), Dudley Wood DY2 0DB

• Monday 21 - Friday 25 August 10am-3pm (all week event)

No need to book - just turn up!



English

Are you seeking employment or want to change career? Aiming to progress into further education or a university course? Do you just want to feel more confident when speaking, reading, or writing English?

Improving your English will help you to gain a qualification and enable you to have a better future. We offer Functional Skills English courses from Entry Level to Level 2.

Our English courses are taught by our friendly and well qualified tutors in our centres and online. You will need to do an assessment before joining a class so that we know what level you need to start at.

Courses begin on various dates over the year. You may choose to join a weekly class over a period of months or over a shorter timescale. We also offer a 'fast track' course that is online with tutor guidance.

Functional Skills English - Entry Level

Venue	Day	Time
BHNLC	Monday	12.45 - 2.45pm
CPNLC	Wednesday	10am - 12 noon
DWNLC	Thursday	9.30 - 11.30am
CPNLC	Friday	1 - 3pm

Functional Skills English - Level 1 and Level 2

Venue	Day	Time
DWNLC	Tuesday	12.45 - 2.45pm
DWNLC	Tuesday	6 - 8pm
BHNLC	Tuesday	12.30 - 2.30pm
DWNLC	Thursday	12.30 - 2.30pm
CPNLC	Thursday	9.30am - 3pm

For more information and to secure a place on these courses, please contact us. You can also attend one of our open days and talk to the team about joining the course.

Learner profile:

Kenneth from Dudley



I am learning English at Castle and Priory Learning centre so that I can improve my speaking and writing. Coming to the centre is good because I can mix with different people in my community. I am learning a lot and working towards gaining a qualification.

I want to use my skills in English to get a new job. Currently I work in a care home because I like to help people, but I am now considering working in a hospital, maybe training to be a nurse eventually.



Maths

Improving your maths skills will help you in everyday life and work situations. Having a good understanding of maths gives you confidence to build your problem solving and analytical skills to be able to study other subjects, or even help you to support your child with their homework.

If you want to apply for higher level courses or are looking for a job or a career change, then gaining a nationally recognised qualification in maths may help you to achieve this.

We offer functional skills maths courses from Entry Level to Level 2. These classes are taught face to face in the classroom.

Classes are held weekly over a period of months. If you need to gain a qualification in a shorter time-frame then you can join our Fast-Track Maths courses online. Good IT skills and a reliable internet connection will be needed to get the most out of online learning.

Before joining a maths course, all learners will have an initial assessment to identify the correct starting point and to ensure that you are on the right level course. Maths courses are free if you do not already have a GCSE grade C or above in this subject. Exam and assessment fees are also free.

To enquire or to book an assessment, please email acl@dudley.gov.uk or call 01384 818143.

Functional Skills Maths - Entry Level

Venue	Day	Time
BHNLC	Monday	9.30 - 11.30am
DWNLC	Monday	12.30 - 2.30pm
CPNLC	Tuesday	1 - 3pm
DWNLC	Wednesday	9.30 - 11.30am

Functional Skills Maths - Level 1

Venue	Day	Time
BHNLC	Tuesday	9.30 - 11.30am
CPNLC	Tuesday	10am - 12 noon
DWNLC	Wednesday	12.30 - 2.30pm
DWNLC	Thursday	12.30 - 2.30pm
DWNLC	Thursday	6 - 8pm

Functional Skills Maths - Level 2

Venue	Day	Time
DWNLC	Wednesday	12.30 - 2.30pm
DWNLC	Thursday	6 - 8pm
CPNLC	Friday	10am - 12 noon



Financial Resilience

join this course if you want to improve your basic maths for financial resilience and everyday budgeting. This is a free short course that will take between 5 and 20 hours to complete. Learning is flexible and is a combination of classroom and online learning. It is based in various venues across the borough. Alternatively, you can do this course online using MS Teams.

Money Wise

Financial Resilience course

join this course if you want to improve your basic maths for financial resilience and everyday budgeting. This is a free short course that will take between 5 and 20 hours to complete. Learning is flexible and is a combination of classroom and online learning. It is based in various venues across the borough. Alternatively, you can do this course online using MS Teams.

Do you want to explore ways of cutting costs to save money?

This course will help you to:

- **Cut costs to make everyday savings**
- **Learn how to use simple maths in everyday budgeting**
- **Understand credit, overdraft and loan charges**
- **Learn how to get the best interest rates**
- **Use discount and incentive schemes**
- **Become more sustainable**
- **Gain energy saving tips**
- **Use digital resources to manage your budget**

For more information or to book a place, please contact Adult and Community Learning at acl@dudley.gov.uk or call 01384 818143



Digital skills - computers (ICT)

If you are struggling with technology or just need to get a little more confident, we can help you improve your digital and computer skills for life or the workplace.

The use of computers, tablets and smartphones have become an essential part of daily life. Access to the internet using these devices will enable you to save money, book appointments, find important information, pay your bills, and email and chat to friends and family. Having digital skills will also help to keep you safe online and enable you to make good use of the internet for everything from job searching to booking a holiday.

Absolute beginners can join our free Digital Skills Taster course which is six hours of learning. On this you will learn how to:

- increase confidence using a computer
- use digital skills on a computer, tablet or smartphone
- be safe online

Digital skills Taster

Offered at these venues with various start dates throughout the year.

Venue	Day	Time
CPNLC	Monday	9.30 - 11.30am
DWNLC	Tuesday	9.30am - 3pm
BHNLC	Wednesday	9.30 - 11.30am

Essential Digital Skills - Entry Level 3 and Level 1 - up to 40 hours

On this course you will learn about using devices and handling information, creating and editing, communicating, transacting and being safe online.

Venue	Day	Time
CPNLC	Tuesday	9.30am - 3pm
DWNLC	Wednesday	9.30am - 3pm
BHNLC	Thursday	9.30am - 3pm

Call and ask for more details.

Search Engines and Online Research Entry Level 3 - up to 20 hours

If you want a qualification in Digital Skills you can join our search engine courses. On these courses you will learn about the range and purpose of search engines and to search for information safely.

Venue	Day	Time
CPNLC	Monday	1 - 3pm
DWNLC	Tuesday	9.30am - 3pm
BHNLC	Wednesday	1 - 3pm

Digital Skills in an Office Environment.

Venue	Day	Time
L4L	Tuesday	6.30 - 8.30pm



Meet Ian Winfield **- West Midlands Inspirational Tutor of the Year**

We are proud to share that Dudley ACL tutor Ian Winfield has won the first ever award from the West Midlands Combined Authority for Inspirational Tutor of the Year.

The award recognises adult learning and training providers who have gone above and beyond to make a positive difference in adult learning. This involves creating an engaging method of teaching, producing an exciting atmosphere to learn in or helping people overcome barriers so they can go on to succeed.

Ian has been deaf since birth and has worked as a tutor in the adult learning team for over 10 years. He communicates and teaches using sign language.

As a tutor, Ian has taught Deaf Awareness and British Sign Language to many residents and businesses in the borough. He has a very engaging and innovative teaching style alongside an infectious personality which motivates and enthuses our learners. Ian has a passion for equality and believes that everyone, with or without a disability, can achieve what they aspire to.

Ian also teaches digital and computer skills using sign language to adults who are deaf to gain skills for further education and employment.

British Sign Language (BSL)

Our BSL course will enable you to ask basic questions using sign language and even learn how to fingerspell. These popular courses will also prepare you to progress to a qualification course in BSL if you require this.

Venue	Start date	Time	Day	No. of weeks	Cost
DWNLC	28/09/2023	10am - 12noon	Thursday	5	£25
CPNLC	9/11/2023	1 - 3pm	Thursday	5	£25

Deaf Awareness training for your workforce

It is estimated there are 12 million people in the UK with a hearing loss - that's almost one in six. Our Deaf Awareness and BSL courses will enable you to develop skills to communicate with deaf people.

Venue	Start date	Time	Day	No. of weeks	Cost
CPNLC	12/10/2023	1 - 3pm	Thursday	1	Free

Pre-employment Training and Skills for Work

Are you looking for a job?

Do you need help to find your way into employment? Keep missing out at job interviews?

We offer one-to-one support and courses to help you search for work. You can learn how to complete an effective job application, create a CV, be successful at interviews, build confidence and develop other work-related skills like team-work.

Our pre-employment training courses are designed to focus on the key skills needed to secure a job in the sector you want. They are aligned to local job vacancies and our employment team will work with you throughout your training to support you into a job.

Pre employment training courses are offered at Brierley Hill Neighbourhood Learning Centre every day from 9.30am to 3pm over two consecutive weeks. These can include an element of training for the career sector that you want in areas of customer service, care, or warehousing.

Customer Service - start dates	Care Sector - start dates	Warehousing - start dates
18 September 2023	2 October 2023	16 October 2023
6 November 2023	20 November 2023	4 December 2023
18 December 2023	15 January 2024	29 January 2024
19 February 2024	4 March 2024	18 March 2024
15 April 2024	29 April 2024	13 May 2024
3 June 2024	17 June 2024	1 July 2024
15 July 2024		



Art - Micro Employment

Join this short free micro - employment workshop to learn how you can make an income from your art projects.

Venue	Day	Start date	No. of weeks	Time
L4L	Tuesday	10/10/23 7/11/2023 20/11/2023	1	12.15 - 2.15pm

If you have missed the start date these courses are repeated on other dates - please visit the website for more information.

Step Up - work and style skills

If you want to feel more confident when you're looking for work, then join our Step Up course and learn about how being confident with style and dress, eating the right food for good mental well-being, and observing body language can support your journey into work.

Venue	Day	Start date	No. of weeks	Time
L4L	Tuesday	26/09/23	4	6 - 8pm
L4L	Monday	6/11/23	4	12.15 - 2.15pm

Confidence and Resilience for Work

If you want to improve your confidence and resilience then join this short course and learn how to be better prepared in life and work situations.

Venue	Day	Start date	No. of weeks	Time
L4L	Tuesday	7/11/2023	2	6 - 8pm
L4L	Monday	15/1/2024	2	12.15 - 2.15pm

Please book to secure a place. To be eligible for a free course you will need to be unemployed and live in the borough of Dudley, Wolverhampton, Birmingham, Sandwell, Walsall, Coventry, or Solihull.

Volunteering

Many people choose to become volunteers. You can get experience for work or career change, meet new people, contribute to community, and use your skills and experience to help others.

These sessions will help you to identify what skills you require to become an effective volunteer.

Course	Venue	Day	Start date	Time
Volunteering for parents - an introduction	L4L	Monday	4/12/2023	12.15 - 2.15pm
Volunteering - an introduction	L4L	Monday	19/2/2024	12.15 - 2.15pm



Creative Arts and Crafts

Course name	Start date	No. of Weeks	Day	Start time	Cost
Floristry - floral design	19/09/2023 14/11/2023 23/01/2024 16/04/2024 04/06/2024	6	Tuesday	7pm	£70.00
Flower Arranging	20/09/2023 15/11/2023 24/01/2024 17/04/2024 05/06/2024	6	Wednesday	7pm	£70.00
Christmas Flowers	02/12/2023	1	Saturday	10am	£67.50
Mothers Day Flowers	02/03/2024	1	Saturday	10am	£67.50
Bridal flowers	18/05/2024	1	Saturday	10am	£67.50
Cake Decorating and Sugarcraft	21/09/2023 11/01/2024 18/04/2024	10	Thursday	7pm	£100
Discover Pastel Art	18/09/2023 22/01/2024 15/04/2024	8	Monday	7pm	£80.00
Painting with Acrylics	19/09/2023 23/01/2024 16/04/2024	8	Tuesday	7pm	£80.00
Making Gifts with Air Dry Clay	20/09/2023 24/01/2024 17/04/2024	8	Wednesday	7pm	£80.00
Dressmaking and Fashion Sewing - beginner levels	21/09/2023 16/11/2023 25/01/2024 18/04/2024 06/06/2024	8	Thursday	7pm	£80.00
Dressmaking and Fashion Sewing - improver level	20/09/2023 15/11/2023 24/01/2024 17/04/2024 05/06/2024	8	Tuesday	7pm	£80.00

Please contact The Dormston Centre to enrol on these courses:

Email: aeadmin@dormston.dudley.sch.uk Telephone: 01384 816388/816389

Website: www.thedormstoncentre.co.uk

Languages and Music

Course name	Start date	No. of Weeks	Day	Start time	Cost
Spanish - beginner level	23/09/2023 13/01/2024 20/04/2023	10	Saturday	9.30am	£100
Spanish - improver level	23/09/2023 13/01/2024 20/04/2023	10	Saturday	12 noon	£100
Learn to Sign for Families	21/09/2023	20	Thursday	4.30pm	Contact centre for fees
British Sign Language - Level 1 Qualification	21/09/2023	20	Thursday	4.30pm	Contact centre for fees
British Sign Language - Level 2 Qualification	18/09/2023	50	Monday	7pm	Contact centre for fees
British Sign Language - Level 3 Qualification	20/09/2023	65	Wednesday	10am	Contact centre for fees
Guitar - beginner level	21/09/2023 11/01/2024 18/04/2023	10	Thursday	6pm	£50
Guitar - improver level	21/09/2023 11/01/2024 18/04/2023	10	Thursday	7pm	£100

Fitness

Course name	Start date	No. of Weeks	Day	Start time	Cost
Keep Fit - all levels	13/09/2023 10/01/2024 10/04/2024	12	Wednesday	11.30am	£60.00



Arts and crafts

Course	Day	Start date	Time	No. of weeks	Cost	Concession rate
Art - mixed media and Brusho techniques	Monday	25/9/23 and 6/11/23	9.30 - 11.30am	5	£53.80	£13.50
Painting and Drawing	Wednesday	27/9/23	9.30 - 11.30am	10	£96	£24.50
Painting and Drawing	Thursday	28/09/23	10am - 12 noon	10	£98	£24.50
Painting and Drawing	Thursday	28/09/23	1 - 3pm	10	£98	£24.50
Photography - beginner level	Wednesday	27/09/23	7 - 9pm	10	£98	£24.50
Floral Design - beginner level	Tuesday	26/09/2023	7 - 9pm	10	£56.50	£16.50
Floral Design - beginner level	Tuesday	07/11/2023	7 - 9pm	10	£56.50	£16.50
Pottery skills	Saturday	23/09/23	10 am -12 noon	10	£115.30	£28.85
Pottery skills	Saturday	23/09/23	12.30- 2.30pm	10	£115.30	£28.85
Knitting skills - beginner level	Saturday	14/10/2023	10am - 1pm	1	£20	NA
Crochet skills - beginner level	Saturday	11/11/2023	10am - 1pm	1	£20	NA
Learn to use a Sewing Machine	Monday	2/10/23	6.30 - 8.30pm	5	£53.50	£13.50
Sewing Skills	Tuesday	26/9/23	9.30 - 11am	10	£98	£24.50



Health and fitness

Course	Day	Start date	Time	No. of weeks	Cost	Concession rate
Pilates - beginner level	Monday	18/9/23	8 - 9pm	12	£64.20	NA
Pilates - improver level	Monday	18/9/23	6.45 - 7.45pm	12	£64.20	NA
Pilates	Friday	15/9/23	10 - 11am	10	£64.20	NA
Pilates	Tuesday	26/9/23	6.20 - 7.30pm	12	£64.20	NA
Fitness Yoga	Tuesday	25/9/23	7.45- 8.45	12	£64.20	NA
Adult Swimming - beginner level	Monday	25/9/23	7.30 - 8pm	10	£73	£18.25
Adult Swimming - improver level	Monday	25/9/23	8.15- 8.45pm	10	£73	£18.25

Languages and Music

Course	Day	Start date	Time	No. of weeks	Cost	Concession rate
French - beginner level	Thursday	28/9/23	6.30 - 8pm	10	£80.25	£20.10
French - improver level	Monday	25/9/23	6.30 - 8pm	10	£80.25	£20.10
Guitars - beginner level	Tuesday	26/9/23	7- 9pm	10	£98	£24.50
Guitars - improver level	Thursday	28/9/23	7- 9pm	10	£98	£24.50
Guitar - advanced level	Monday	25/9/23	7 - 8.30pm	10	80,25	£20.10

Languages and Music

Course	Day	Start date	Time	No. of weeks	Cost	Concession rate
IT in an admin environment	Tuesday	26/9/23 and 25/9/23	6.30 - 8.30pm	5	Free	NA
Dr Digital	Monday	25/9/23	7 - 9pm	1	Free	NA

These courses are held at Learning 4 Life, The Wordsley School, Brierley Hill Road, Stourbridge DY8 5SP. To book a place please call 01384 816043 or visit: learning4life.co.uk



English for Speakers of Other Languages (ESOL)

If English is not your first language and you want to improve your skills to help you to study, find work or manage everyday living, our ESOL course is for you.

These courses run for 2 hours per week for around 10 weeks and start in September, January, and April. You can progress from these courses to further education where you can gain a qualification.

In these classes, you will develop your communication skills in reading, writing, speaking and listening. You can also learn how to improve your digital and employability skills helping you to become more confident in life and work settings.

You will need to be assessed so that we can identify the correct level course for you to attend.

Pre-entry level courses

Venue	Day	Time
DWNLC	Monday	10am - 12 noon
CPNLC	Wednesday	9.30 - 11.30am
BHNLC	Friday	9.30 - 11.30am

Entry level courses

Venue	Day	Time
DWNLC	Monday	12.30 - 2.30pm
CPNLC	Wednesday	12 noon - 2pm
BHNLC	Thursday	12.30 - 2.30pm

Courses are free for eligible learners.

For more information or to book an assessment, please call ACL on **01384 818143**

or email: acl@dudley.gov.uk

Crafts Creative Personal Development

The aim of the Creative Personal Development course is to engage you in a fun and creative way in a safe social environment to develop confidence and self-esteem. It is ideal for people who have not engaged in education for some time, who may be unemployed, or who are looking for a change of direction in their life.

The course activities will promote opportunities for social interaction as well as personal reflection through therapeutic practical activities such as collage, mosaic, candle making and other arts and crafts activities. Following this course, you may be able to progress to a Making it for Market enterprise class and use skills learnt to market and sell your craft.

Venue	Day	Start date	No. of weeks	Time
DWNLC	Tuesday	19/09/2023 16/01/2024 16/04/2024	10	12.30 - 3.30pm

Preparing to work in Floristry

A florist has specialised knowledge of plants and flowers and is skilled at producing floral designs to a high standard for all occasions. If you are creative and artistic, good with your hands, have great communication skills and you don't mind an early morning start, then this may be the career for you.

Our courses are practical and hands on with an additional focus on gaining skills to work in the industry.

Venue	Day	Start date	No. of weeks	Time
L4L	Monday	06/11/2023	4	6.30 - 8.30pm
L4L	Wednesday	8/11/2023	4	12.15 - 2.15pm
CPNLC	Thursday	21/09/2023	20	9.30am - 12.30pm

Recycling - Live4Less

Getting creative on a budget is great fun. Join our workshops to see what amazing things you can make using recycled materials or everyday items that you can re-purpose.

Venue	Day	Start dates	Time
L4L	Monday	13/11/2023	12.15- 2.15pm

Missed the start date? These courses are repeated on other dates - please visit the website for more information.



Preparing to work in Textiles

Having sewing experience and knowledge can open doors in the search for a career in fashion, home décor and textile industries.

If you pay attention to detail, can work well with your hands, and have good concentration skills, then this FREE course may be for you.

Venue	Day	Start date	No. of weeks	Time
L4L	Monday	25/09/2023	4	6.30 - 8.30pm
L4L	Wednesday	27/09/2023	4	12.15- 2.15pm

Missed the start date? These courses are repeated on other dates - please visit the website for more information.

Making it for Market - enterprise

This course is a practical introduction to launching your own creative craft business. It is for learners who want to sell their craft product online, in retail outlets or seasonal fairs.

Venue	Day	Start date	No. of weeks	Time
DWNLC	Tuesday	19/09/2023	10	9.30 -11.30am
	Tuesday	16/01/2024	10	9.30 -11.30am
	Tuesday	16/04/2024	10	9.30 -11.30am
BHNLC	Friday	22/09/2023	10	9.30 -11.30am
	Friday	19/01/2024	10	9.30 -11.30am
	Friday	19/04/2024	10	9.30 -11.30am

Family learning

The Family Learning team offer courses to parents or carers to develop their literacy or numeracy skills and confidence to support their child's learning.

If you don't want to commit to a qualification just yet but would like to find out more about tackling picky eaters, dealing with difficult behaviour, or improving your communication with your child, we are offering some bite-sized sessions at Dudley Wood Neighbourhood Learning Centre (NLC) throughout the autumn term.

If you are particularly interested in neurodiversity, our Caring for Children Award at Dudley Wood NLC will explore some of the issues facing parents, alongside gaining a qualification.

Caring for Children - This course is ideal for parents who want a qualification to recognise their own parenting skills or who want to work with children.

You can gain both an Award and a Certificate at Level 1. Each of these courses are facilitated for two hours per week over twelve weeks.

You will be assessed by your portfolio of work; there are no exams.

Safeguarding Level 1 and 2 - Supporting Teaching and Learning in Schools. These courses are ideal for learners who have completed the Caring for Children course or who want to progress to work in schools.



There are many opportunities for parents and carers to learn together with their children.

**For more information
telephone 01384 818143 or
email acl@dudley.gov.uk**

Family Learning in Dudley borough

Find out how you and your family can learn together in a fun and enjoyable way.

It's fun - and it's free

- help your child get ready for nursery or school (primary or secondary)
- support your child's learning
- help your child with homework
- learn new skills for yourself
- meet and make new friends
- spend quality time with your child



Adult and Community Learning, Priory Hall Training Centre, Priory Road, Dudley DY1 4EU
Phone: 01384 818143 Email: acl@dudley.gov.uk www.dudley.gov.uk/adultlearning

